



## Course details

### Course title

Professional Development: CV Workshop

### Course code

Q00017211

### Course date

Start: 17/09/24

End: 17/09/24

### Fee range

Free to £16.80

### How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

### Venue

Coalville Job Centre

Crown House

Whitwick Rd

Coalville

LE67 3FA

### Level of study

Beginners

## Course overview

Create an effective CV with our Professional Development: CV Workshop. Learn how to highlight your skills and experiences to make a strong impression on employers. Ideal for job seekers looking to enhance their employability.

## Course description

Professional Development: CV Workshop is designed to help individuals create an effective CV that highlights their skills and experiences. This course covers key elements of a strong CV, including formatting, content, and tailoring the document to specific job applications. Participants will learn how to present their qualifications and achievements in a way that makes a strong impression on employers. The course includes practical exercises and individual feedback, allowing students to refine their CVs and ensure they stand out in the competitive job market. Emphasis is placed on creating a clear, concise, and professional document that effectively showcases the participant's strengths. By the end of the course, students will have a polished CV that enhances their employability and increases their chances of securing job interviews. This course is ideal for job seekers looking to improve their CVs and make a positive impact on potential employers.

## What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

**Source URL:** <https://www.wea.org.uk/courses/skills-work/personal-development/17-september-professional-development-cv-workshop>