

## Course details

### Course title

Everyday Digital Skills

### Course code

Q00018508

### Course date

Start: 23/04/25

End: 16/07/25

### Number of classes

12 sessions

### Timetable

Tue 22nd Apr, 9:30 to 11:30

Tue 29th Apr, 9:30 to 11:30

Tue 6th May, 9:30 to 11:30

Tue 13th May, 9:30 to 11:30

Tue 20th May, 9:30 to 11:30

Tue 3rd Jun, 9:30 to 11:30

Tue 10th Jun, 9:30 to 11:30

Tue 17th Jun, 9:30 to 11:30

Tue 24th Jun, 9:30 to 11:30

Tue 1st Jul, 9:30 to 11:30

Tue 8th Jul, 9:30 to 11:30

Tue 15th Jul, 9:30 to 11:30

## **Tutor**

Heena Ajmal

## **Fee range**

Free to £81.40

## **How you'll learn**

You'll join a small group of fellow learners for classes online in video meetings and materials will be provided in our virtual learning environment.

Got it!

Online

## **Venue**

Online

## **Level of study**

E

## **Course overview**

Get digitally fit for modern life and gain confidence in facing situations that require digital skills. Build on your basic computer skills in this Improvers course and see how digital training can help to transform your life. This Everyday Digital Skills course is for anyone wanting to improve their computer skills. Digital training teaches you skills for learning, life, and work. Improving your digital skills can help you in your everyday life. This course could also help you progress to job roles that require digital work skills.

## **Course description**

In this course, you will learn skills for employment and everyday life. Strengthen your skills in word processing software and digital applications. Gain greater understanding of how to access online services and learning. Learn skills to help you study online. Improve your understanding of online security.

Learners who complete this course can progress to Advanced Digital Skills.

Depending on whether your needs are personal or professional, you can also progress to an accredited Essential Digital Skills course.

If you're not sure which course is right for you, your tutor can help you decide which digital courses fit your preferences.

You'll need access to the internet to take this course as your tutor will upload useful materials to Canvas, the WEA's digital learning platform. You'll also need a digital device such as a laptop, tablet, or phone.

Your learning is our priority. The WEA is an adult education provider and we pride ourselves on our ability to create a friendly classroom atmosphere, in person and online.

Your tutor will support you through your learning journey, every step of the way.

Most of our courses are free for most of our learners

## **What financial support is available?**

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

**Source URL:** <https://www.wea.org.uk/courses/skills-work/digital/23-april-everyday-digital-skills>