

## Course details

### Course title

Entry Level Digital Skills

### Course code

Q00009692

### Course date

Start: 16/09/24

End: 21/10/24

### Number of classes

6 sessions

### Timetable

Mon 16th Sep, 12:00 to 14:00

Mon 23rd Sep, 12:00 to 14:00

Mon 30th Sep, 12:00 to 14:00

Mon 7th Oct, 12:00 to 14:00

Mon 14th Oct, 12:00 to 14:00

Mon 21st Oct, 12:00 to 14:00

### Tutor

Gillian Fletcher

### Fee range

Free to £67.20

## How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

## Venue

Somerstown Central Community Hub (Souths  
Rivers Street  
Somerstown  
Southsea  
PO5 4EY

## Level of study

E

## Course overview

Get digitally fit for modern life and gain confidence in facing situations that require digital skills. Build on your basic computer skills in this Improvers course and see how digital training can help to transform your life. This intermediate Digital Skills course is for anyone wanting to improve their computer skills. Digital training teaches you skills for learning, life, and work. Improving your digital skills can help you in your everyday life. This course could also help you progress to job roles that require digital work skills.

## Course description

In this course, you will learn skills for employment and everyday life. Strengthen your skills in word processing software and digital applications. Gain greater understanding of how to access online services and learning. Learn skills to help you study online. Improve your understanding of online security.

Learners who complete this course can progress to Advanced Digital Skills.

Depending on whether your needs are personal or professional, you can also progress to an accredited Essential Digital Skills course.

If you're not sure which course is right for you, your tutor can help you decide which digital courses fit your preferences.

You'll need access to the internet to take this course as your tutor will upload useful materials to Canvas, the WEA's digital learning platform. You'll also need a digital device such as a laptop, tablet, or phone.

Your learning is our priority. The WEA is an adult education provider and we pride ourselves on our ability to create a friendly classroom atmosphere, in person and online!

Your tutor will support you through your learning journey, every step of the way.

Most of our courses are free for most of our learners. Please note that you need to get to the end of the enrolment process to see the discounts.

## **What financial support is available?**

We don't want anything to stand in your way when it comes to bringing adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## **What other support is available?**

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss

this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

**Source URL:** *<https://www.wea.org.uk/courses/skills-work/digital/16-september-entry-level-digital-skills>*