

Course details

Course title

Professional Development & Employability Skills

Course code

Q00017263

Course date

Start: 09/09/24

End: 02/12/24

Number of classes

12 sessions

Timetable

Mon 9th Sep, 10:00 to 13:00
Mon 16th Sep, 10:00 to 13:00
Mon 23rd Sep, 10:00 to 13:00
Mon 30th Sep, 10:00 to 13:00
Mon 7th Oct, 10:00 to 13:00
Mon 14th Oct, 10:00 to 13:00
Mon 21st Oct, 10:00 to 13:00
Mon 4th Nov, 10:00 to 13:00
Mon 11th Nov, 10:00 to 13:00
Mon 18th Nov, 10:00 to 13:00
Mon 25th Nov, 10:00 to 13:00
Mon 2nd Dec, 10:00 to 13:00

Tutor

Guest Speaker

Fee range

Free to £151.20

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

Venue

Tricuro -Parkstone Connect Day Centre (P
Croft Road
Poole
BH12 3LD

Level of study

Beginners

Course overview

Are you looking to upskill for employment? Then attend this course and boost your employability skills. If you're entering the workforce for the first time or after a long break, this course can teach you essential skills employers look for and prepare you for the transition. Learn basic skills for jobs in any sector as well as key soft skills for your CV. Feel confident stepping into the workforce. This course will provide you with the soft skills required to get that job and give you the confidence and self-esteem to sell what you have to offer to potential employers.

Course description

Getting your dream job doesn't end with the perfect CV. You have to be ready to communicate and ace the interview. This course will give you confidence in an interview setting, and know exactly how to use your voice and body language to nail that interview. Find your strengths and learn how to showcase them in this friendly informal course. By the end you will have no problem going to that next interview. This course is for anyone wanting to learn skills for employment. It is suitable for all types of learners. If you have any accessibility requirements, please let us know. We will do everything we can to accommodate your needs. Please make sure you have access to the internet for the duration of this course. Our tutors use the WEA's digital learning portal, Canvas, to send you important information and tasks. The WEA specialises in teaching adults. We want you to enjoy your studies, that's why our tutors take great care to create a positive learning environment. Most of our courses are free for most of our learners. Please note that you need to get to the end of the enrolment process to see the discounts.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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