

## Course details

### Course title

Pre-Entry Essential Digital Skills: Get Ready for Learning

### Course code

Q00017843

### Course date

Start: 28/04/25

End: 12/06/25

### Number of classes

21 sessions

### Timetable

Mon 28th Apr, 12:30 to 14:30  
Tue 29th Apr, 12:30 to 14:30  
Thu 1st May, 12:30 to 14:30  
Mon 5th May, 12:30 to 14:30  
Tue 6th May, 12:30 to 14:30  
Thu 8th May, 12:30 to 14:30  
Mon 12th May, 12:30 to 14:30  
Tue 13th May, 12:30 to 14:30  
Thu 15th May, 12:30 to 14:30  
Mon 19th May, 12:30 to 14:30  
Tue 20th May, 12:30 to 14:30  
Thu 22nd May, 12:30 to 14:30  
Mon 26th May, 12:30 to 14:30  
Tue 27th May, 12:30 to 14:30  
Thu 29th May, 12:30 to 14:30  
Mon 2nd Jun, 12:30 to 14:30  
Tue 3rd Jun, 12:30 to 14:30  
Thu 5th Jun, 12:30 to 14:30  
Mon 9th Jun, 12:30 to 14:30  
Tue 10th Jun, 12:30 to 14:30  
Thu 12th Jun, 12:30 to 14:30

## **Tutor**

Barbara Ricci

## **Fee range**

Free to £50.40

## **How you'll learn**

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

## **Venue**

WEA York Court (Bristol)

7 York Court

Wilder Street

Bristol

BS2 8QH

## **Level of study**

E

## **Course overview**

This Pre-Entry Digital Skills course helps you get ready for studying and daily life. You will learn how to use Microsoft Teams to talk and work with others and Canvas VLE to find and manage your course materials. We will also show you how to use your smartphone and laptop for everyday tasks like emailing, storing files, fixing simple tech problems, and searching the internet. By the end of this course, you will feel confident using these digital tools, ready for your studies and daily life

## **Course description**

Welcome to the Pre-Entry Digital Skills course! This course is designed to help you learn important digital skills for studying and everyday life.

In this course, you will learn how to use Microsoft Teams. You will practice sending messages, making video calls, and working on projects with your classmates and teachers. We will also show you how to use Canvas VLE. This is where you can find your course materials, submit your assignments, and check your grades.

You will also learn how to use your smartphone and laptop for daily tasks. We will teach you how to send and receive emails, store and organize files in the cloud, and fix simple technical problems. We will also show you how to use the internet safely and efficiently for research and other tasks.

Throughout the course, you will do practical activities and exercises to help you feel confident using these digital tools. By the end of the course, you will be ready to use digital tools for your studies and everyday life.

Join us and start your journey to becoming confident and skilled in the digital world.

## **What financial support is available?**

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need.

## **What other support is available?**

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

**Source URL:** <https://www.wea.org.uk/courses/skills-work/digital/28-april-pre-entry-essential-digital-skills-get-ready-learning>