



Course details

Course title

Professional Development: Are You Ready to be a Manager?

Course code

Q00012169

Course date

Start: 22/01/25

End: 22/01/25

Number of classes

1 sessions

Timetable

Wed 22nd Jan, 18:30 to 21:30

Tutor

Kate Antoniou

Fee range

Free to £11.10

How you'll learn

You'll join a small group of fellow learners for classes online in video meetings and materials will be provided in our virtual learning environment.

Got it!

Online

Venue

Online

Level of study

Beginners

Course overview

What makes a good manager? What are the difference between the skills you need to employ as a good manager and those you demonstrate as a competent team player? What is the difference between a manager and a leader and what style of management or leadership may be appropriate for you and your organisation? We will investigate whether there are any personal skill gaps and how you might fill these. Bringing together both theory and practice, this course will help you plot your course to a future management role, and help you plan your route to your new role. You may be a newly promoted manager, or perhaps you want to identify whether you are ready. Join this class to find out more.

Course description

There will be an opportunity to think about any barriers we have and also to consider how we can demonstrate appropriate skills gained outside a management role. It is irrelevant in most cases where you have gained your skills and often it is more impressive to a hirer if you have gained these in a volunteer role.

What skills do you need as a manager? How are these different from those that you are demonstrating from within a team role? This course will identify the types of skills and behaviours needed for effective management and identify how these are different from those needed in the wider team. We will identify our own skill level and where there are gaps in our skills. What are the opportunities to address these gaps and how can these be accessed? We will investigate a number of practical problems that a manager might face and discuss how we would deal with these if we were in their shoes. Bringing together both theory and practice this course will help you to plan your path towards a successful application start you on your journey to that management role.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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