

## Course details

### Course title

Personal Development: Advanced Language at Work

### Course code

Q00015660

### Course date

Start: 19/09/24

End: 12/12/24

### Number of classes

13 sessions

### Timetable

Thu 19th Sep, 10:00 to 12:00

Thu 26th Sep, 10:00 to 12:00

Thu 3rd Oct, 10:00 to 12:00

Thu 10th Oct, 10:00 to 12:00

Thu 17th Oct, 10:00 to 12:00

Thu 24th Oct, 10:00 to 12:00

Thu 31st Oct, 10:00 to 12:00

Thu 7th Nov, 10:00 to 12:00

Thu 14th Nov, 10:00 to 12:00

Thu 21st Nov, 10:00 to 12:00

Thu 28th Nov, 10:00 to 12:00

Thu 5th Dec, 10:00 to 12:00

Thu 12th Dec, 10:00 to 12:00

### Tutor

Saima Gulzar

### Fee range

Free to £109.20

## How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

## Venue

The Old School Building (Wolverhampton)

The Old School

73 Dudley Road

Wolverhampton

WV2 3BY

## Level of study

Advanced

## Course overview

This Advanced level course will build on skills gained in the Pre Entry and Intermediate courses that you may have studied previously, or you may be assessed by the tutor as ready for this course straight away. It has been developed in partnership with Wolverhampton City Council which refers learners to this and to other courses based at the Old School in Blakenhall, Wolverhampton. This course is particularly suited to students who are unemployed and have been referred by a Job Centre to improve your spoken and written English and thereby develop the skills to empower you to get that job.

## Course description

This is a ten week Advanced course which has been developed in partnership with Wolverhampton City Council which refers learners to this and other programmes hosted at the Old School, which is a community centre run by Blakenhall Action Community Forum. The learner might be building on the skills and confidence gained in the Pre Entry and Intermediate Language@Work courses and you will improve your spoken and written English and develop skills which will get you closer to a getting a job. You will study basic English words and phrases around the world of work in the UK and develop your skills and experience to search various job sites, prepare a simple letter, prepare yourself with mock interview activities and know what to say to in the interview in order to get that job.

This course will suit students who are unemployed and have been referred by Job Centres to improve their spoken and written English and thereby become closer to the job market. It will lead

you on to a job or other courses will be identified and recommended to you to further develop your skills and confidence. This course is funded by the West Midlands Combined Authority.

## **What financial support is available?**

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## **What other support is available?**

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

**Source URL:** <https://www.wea.org.uk/courses/esol/personal-development/19-september-personal-development-advanced-language-work>