

## **Course details**

**Course title** Personal Development: Beginners Language at Work

**Course code** Q00015658

#### **Course date**

Start: 18/09/24 End: 11/12/24

#### Number of classes

13 sessions

### Timetable

Wed 18th Sep, 10:00 to 12:30 Wed 25th Sep, 10:00 to 12:30 Wed 2nd Oct, 10:00 to 12:30 Wed 9th Oct, 10:00 to 12:30 Wed 16th Oct, 10:00 to 12:30 Wed 23rd Oct, 10:00 to 12:30 Wed 30th Oct, 10:00 to 12:30 Wed 6th Nov, 10:00 to 12:30 Wed 13th Nov, 10:00 to 12:30 Wed 27th Nov, 10:00 to 12:30 Wed 4th Dec, 10:00 to 12:30 Wed 11th Dec, 10:00 to 12:30

#### Tutor

Saima Gulzar

#### Fee range

Free to £136.50

### How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment. Got it! In venue

### Venue

The Old School Building (Wolverhampton) The Old School 73 Dudley Road Wolverhampton WV2 3BY

Level of study

Beginners

# **Course overview**

This course is put on in partnership with Wolverhampton City Council and the DWP. It is suitable with learners who wish to improve their English to get ready to apply for a job, who are unemployed and looking for work and who also have English as a second language. Learners with English as a second language, who are looking for work and receiving benefits and aged 19 plus are eligible. If you are in receipt of work related benefits, speak to your work coach at the Job Centre and mention JCP Wolverhampton Hub. Subject to eligibility, travel expenses can be paid. For further information call 07881 358679. There is an information and registration day planned and your advisor will let you know. This course is funded by the West Midlands Combined Authority.

# **Course description**

This course is put on in partnership with Wolverhampton City Council and the DWP. It is suitable with learners who wish to improve their English to get ready to apply for a job. To qualify, learners need to be unemployed and looking for work and also have English as a second language. You will need to show proof that you are receiving benefits

Please note that you have to be aged 19 plus to be eligible for this course.

If you are in receipt of work related benefits, speak to your work coach at the Job Centre and mention JCP Wolverhampton Hub. Subject to eligibility, travel expenses can be paid.

On Language@Work, you will study the use of English in the workplace; the type of jobs that are available; develop more self confidence in applying for a job

# What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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