

## **Course details**

**Course title** Functional Skills Qualification in English (Entry 3)

**Course code** Q00015531

#### **Course date**

Start: 03/12/24 End: 04/03/25

Number of classes

23 sessions

#### Timetable

Tue 3rd Dec, 9:30 to 12:30 Mon 9th Dec, 9:30 to 12:30 Tue 10th Dec, 9:30 to 12:30 Mon 16th Dec, 9:30 to 12:30 Tue 17th Dec, 9:30 to 12:30 Mon 6th Jan, 9:30 to 12:30 Tue 7th Jan, 9:30 to 12:30 Mon 13th Jan, 9:30 to 12:30 Tue 14th Jan, 9:30 to 12:30 Mon 20th Jan, 9:30 to 12:30 Tue 21st Jan, 9:30 to 12:30 Mon 27th Jan, 9:30 to 12:30 Tue 28th Jan, 9:30 to 12:30 Mon 3rd Feb, 9:30 to 12:30 Tue 4th Feb, 9:30 to 12:30 Mon 10th Feb, 9:30 to 12:30 Tue 11th Feb, 9:30 to 12:30 Mon 17th Feb, 9:30 to 12:30 Tue 18th Feb. 9:30 to 12:30 Mon 24th Feb, 9:30 to 12:30 Tue 25th Feb, 9:30 to 12:30

Mon 3rd Mar, 9:30 to 12:30 Tue 4th Mar, 9:30 to 12:30

#### Tutor

Imogen Draper

### Fee:

Free

#### How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated, or online in a video meeting. Some materials may be provided in our virtual learning environment. Got it! Online and in venue

#### Venue

Norton Hall Children & Family Centre (Bi Norton Hall Women & Childrens Ralph Road Birmingham B8 1NA

Level of study

## **Course overview**

Continue developing your English skills to open doors to work and study opportunities. This entry 3 functional skills course helps you learn English skills employers look for. Gain practical skills to improve your reading, writing, and verbal communication in English. Strengthen your writing skills and learn reading techniques to help you tackle everyday situations at work or while studying. This adult English course helps you develop your language skills through real-life situations. Functional Skills entry 3 is a government-funded accredited English course for adults. Functional Skills qualifications are free if you don't already have a GCSE in English or Maths at grades A\*-C, or 4-9. We'll check your level and any previous qualifications before you start. This ensures you are on the correct course. This course is funded by the West Midlands Combined Authority.

# **Course description**

#### What we'll cover

- Ask concise questions using specific vocabulary and appropriate language.
- Contribute to group discussions about a range of topics and interact with other people's feelings and opinions.
- Read a variety of different texts and identify the purpose and main points.
- Expand and improve your understanding of grammatical structures including tenses and articles.
- Learn to communicate your ideas clearly in writing and use a logical structure.
- Use appropriate format and structure in written texts.

Entry 3 functional skills English courses teach you essential English skills for employment and learning. They are made by adults, for adults.

When you finish the entry 3 functional skills English course, you will have assessments in three areas. They are: Speaking, listening, and communicating, Reading, and Writing.

After, you can progress to level 1. There are "get ready" courses between each level to help you prepare for the next course.

Before you can enrol on this course, you'll need to do a skills check. Don't worry, this isn't an exam. It's for us to make sure you get on the right course for your level.

Our friendly team will contact you to start your skills check as part of your booking.

What to expect

This entry 3 English course for adults takes around 60 hours to complete.

Level 2 English functional skills courses are accepted as a GCSE equivalent for many jobs and courses. At level 2, they can help you do an apprenticeship, higher education course, or go to University.

Functional skills English courses are ideal for flexible learning. You can choose to take an inperson or online functional skills course. You can also do assessments online if you like.

To take this English course you need to have a digital device such as a computer or tablet. You'll also need an internet connection. This is so you can access our digital learning platform, Canvas.

The WEA is an experienced adult English course provider. We want you to get the most out of your studies and open doors to opportunities. Our tutors and staff will help you with any needs you might have.

The WEA is committed to providing accessible adult education. Please let us know if you have any special requirements to do this course.

Most of our courses are free for most of our learners. Please note that you need to reach the end of the enrolment process to see the discounts.

## What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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