



## Course details

### Course title

Essential Digital Skills (Entry 3) Qualification

### Course code

Q00010927

### Course date

Start: 07/01/25

End: 03/04/25

### Number of classes

24 sessions

### Timetable

Tue 7th Jan, 13:00 to 15:00

Thu 9th Jan, 13:00 to 15:00

Tue 14th Jan, 13:00 to 15:00

Thu 16th Jan, 13:00 to 15:00

Tue 21st Jan, 13:00 to 15:00

Thu 23rd Jan, 13:00 to 15:00

Tue 28th Jan, 13:00 to 15:00

Thu 30th Jan, 13:00 to 15:00

Tue 4th Feb, 13:00 to 15:00

Thu 6th Feb, 13:00 to 15:00

Tue 11th Feb, 13:00 to 15:00

Thu 13th Feb, 13:00 to 15:00

Tue 25th Feb, 13:00 to 15:00

Thu 27th Feb, 13:00 to 15:00

Tue 4th Mar, 13:00 to 15:00

Thu 6th Mar, 13:00 to 15:00

Tue 11th Mar, 13:00 to 15:00

Thu 13th Mar, 13:00 to 15:00

Tue 18th Mar, 13:00 to 15:00

Thu 20th Mar, 13:00 to 15:00

Tue 25th Mar, 13:00 to 15:00

Thu 27th Mar, 13:00 to 15:00

Tue 1st Apr, 13:00 to 15:00

Thu 3rd Apr, 13:00 to 15:00

## **Tutor**

Chris George

## **Fee range**

Free to £177.60

## **How you'll learn**

You'll join a small group of fellow learners for classes online in video meetings and materials will be provided in our virtual learning environment.

Got it!

Online

## **Venue**

Online

## **Qualification name & awarding organisation**

Essential Digital Skills (Entry 3) (NCFE)

## **Level of study**

E

## **Course overview**

Digital skills are increasingly in demand in modern society. Picking up essential digital skills can help you go about your everyday life, as well as open doors to employment opportunities. This course starts at the beginning and covers everything from using a digital device to getting started on social media and making videos. This Entry-level 3 digital skills course is aimed at complete beginners- so don't worry if this is new to you. If you want to learn digital skills for everyday life or improve your job prospects, this course is ideal for you. It's also suitable for people reentering the workforce after a long break.

## **Course description**

Basic IT courses for beginners help build your confidence using technology. This can enable you to learn digital skills to work independently in a variety of roles. It can also help you with learning and personal development.

- Learn the basic skills needed to use a laptop or tablet.
- Understand how to find information on the internet, fill in forms, and send emails.
- Explore safe online shopping practices.
- Understand how to keep your personal information safe online.
- Learn to create short videos and take photos.
- Gain skills to solve some common computer problems.

You will do an assessment at the end of the course. This will be done online. Your tutor will guide and prepare you for this.

This course will give you the skills and confidence to progress to a Level 1 Essential Digital Skills course if you want.

The WEA is committed to accessible adult education for all. If you have any accessibility requirements, please let us know and we will do our best to accommodate your needs.

To study this Digital Skills course you'll need a digital device and an internet connection. This is so you can access our digital learning platform, Canvas.

Most of our courses are free for most of our learners. Please note that you need to get to the end of the enrolment process to see the discounts.

## **What financial support is available?**

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

**Source URL:** <https://www.wea.org.uk/courses/skills-work/digital/7-january-essential-digital-skills-entry-3-qualification>