

## Course details

### Course title

Pre-Entry Essential Digital Skills: Beginners Digital Skills

### Course code

Q00017129

### Course date

Start: 27/09/24

End: 04/11/24

### Number of classes

10 sessions

### Timetable

Fri 27th Sep, 9:45 to 12:15  
Mon 30th Sep, 9:45 to 12:15  
Fri 4th Oct, 9:45 to 11:45  
Mon 7th Oct, 9:45 to 11:45  
Fri 11th Oct, 9:45 to 11:45  
Mon 14th Oct, 9:45 to 11:45  
Fri 18th Oct, 9:45 to 11:45  
Mon 21st Oct, 9:45 to 11:45  
Fri 25th Oct, 9:45 to 11:45  
Mon 4th Nov, 9:45 to 11:45

### Tutor

Irma Gough

### Fee range

Free to £63.00

### How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

## **Venue**

Clovelly Centre (Southampton)  
60-68 Clovelly Road  
Southampton  
SO14 0AU

## **Level of study**

Pre-Entry

## **Course overview**

Welcome to the Beginners Digital course for pre-entry ESOL learners! This course helps you learn basic computer and digital skills while improving your English. You will learn how to use a computer, navigate the internet, and send emails. We will also teach you how to use smartphones and tablets. The course includes activities like typing, searching for information online, and using social media safely. With simple and clear instructions, you will gain confidence in using digital tools. Join us to develop essential digital skills and enhance your English in a supportive and friendly environment!

## **Course description**

This Basic Digital Skills course is for pre-entry ESOL students who want to learn how to use computers and the internet. In this course, you will learn important skills to help you use digital devices in your daily life. We will start with the basics, such as how to turn on a computer, use a mouse, and use a keyboard. You will learn the names of different parts of a computer. We will also show you how to open and close programs. You will learn how to type simple sentences and use a program to write documents. We will practice using the internet to find information and use email to send and receive messages. You will learn how to stay safe online. This includes understanding passwords, avoiding bad websites, and keeping your information private. The course will have lots of practice activities. You will work with other students and practice speaking and listening in English while learning about computers. We will also have fun games to help you learn. By the end of the course, you will feel more comfortable using a computer and the internet. You will know how to do basic tasks on a computer and understand how to stay safe online. This course will help you use digital skills in your everyday life and improve your English at the same time.

## What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need.

## What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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