Course details

Course title
Essential Digital Skills (Entry 3)

Course code
Q00017408

Course date

Start: 16/09/24
End: 09/12/24

Number of classes
13 sessions

Timetable

Mon 16th Sep, 10:00 to 14:00
Mon 23rd Sep, 10:00 to 14:00
Mon 30th Sep, 10:00 to 14:00
Mon 7th Oct, 10:00 to 14:00
Mon 14th Oct, 10:00 to 14:00
Mon 21st Oct, 10:00 to 14:00
Mon 28th Oct, 10:00 to 14:00
Mon 4th Nov, 10:00 to 14:00
Mon 11th Nov, 10:00 to 14:00
Mon 18th Nov, 10:00 to 14:00
Mon 25th Nov, 10:00 to 14:00
Mon 2nd Dec, 10:00 to 14:00
Mon 9th Dec, 10:00 to 14:00

Tutor
Joanna Hinton

Fee range

Free to £150.00

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.
Got it!
In venue

Venue

Jobs 22 Lincoln (Lincoln)
12 Silver Street
Lincoln
LN2 1DY

Level of study
E

Course overview

Digital skills are increasingly in demand in modern society. Picking up essential digital skills can help you go about your everyday life, as well as open doors to employment opportunities. This course starts at the beginning and covers everything from using a digital device to getting started on social media and making videos. This Entry-level 3 digital skills course is aimed at complete beginners- so don't worry if this is new to you. If you want to learn digital skills for everyday life or improve your job prospects, this course is ideal for you. It's also suitable for people reentering the workforce after a long break.

Course description

Basic IT courses for beginners help build your confidence using technology. This can enable you to learn digital skills to work independently in a variety of roles. It can also help you with learning and personal development.

- Learn the basic skills needed to use a laptop or tablet

- Understand how to find information on the internet, fill in forms, and send emails

- Explore safe online shopping practices

- Understand how to keep your personal information safe online

- Learn to create short videos and take photos

- Gain skills to solve some common computer problems.

You will do an assessment at the end of the course. This will be done online. Your tutor will guide and prepare you for this.

This course will give you the skills and confidence to progress to a Level 1 Essential Digital Skills course if you want.

The WEA is committed to accessible adult education for all. If you have any accessibility requirements, please let us know and we will do our best to accommodate your needs.

To study this Digital Skills course you'll need a digital device and an internet connection. This is so you can access our digital learning platform, Canvas.

Most of our courses are free for most of our learners. Please note that you need to get to the end of the enrolment process to see the discounts.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have

optimal access.

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