

## Course details

### Course title

Professional Development: Interview Skills and How to Get the Dream Job

### Course code

Q00016564

### Course date

Start: 09/07/24

End: 09/07/24

### Number of classes

1 sessions

### Timetable

Tue 9th Jul, 10:00 to 13:00

### Tutor

Kate Antoniou

### Fee:

Free

### How you'll learn

You'll join a small group of fellow learners for classes online in video meetings and materials will be provided in our virtual learning environment.

Got it!

Online

## **Venue**

Online

## **Level of study**

Beginners

## **Course overview**

Part of the Free Taster Courses; Come along to this course if you want to maximize your chances of getting your dream job. Preparing for an interview can be daunting particularly if it has been some time since you have been through the process. However, taking time to prepare really pays off. Find out how and what employers are looking for in a candidate, the criteria they will use, and the likely questions you may be asked. We will use a simple structure to craft our answers to these questions and discuss and identify some common pitfalls to the interview process and how we can avoid them.

## **Course description**

Starting job searching can be daunting, however, proper preparation means that you are maximizing your chances of getting the job that is the best match and the most satisfying for you.

We will be looking at the documentation that employers use in advertising and recruiting to understand the most likely questions which will be asked at interview and use a simple STAR model to help prepare our answers.

You will have an opportunity to prepare our own examples to prepare our own examples to these some of these questions. We will also have an opportunity to think about and prepare for some of the things which might get in the way of us giving of our best at the interview and prepare some strategies to mitigate against these. We will also be spending some time on looking at some practical do's and don'ts in the process. Join us to work on a number of tried and tested techniques to help us feel

positive about interviews and be well prepared for the process. Be one step closer to getting that dream job!

## **What financial support is available?**

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## **What other support is available?**

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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