

## Course details

### Course title

Personal Development: Job Skills with ESOL

### Course code

Q00016452

### Course date

Start: 24/06/24

End: 15/07/24

### Number of classes

4 sessions

### Timetable

Mon 24th Jun, 13:00 to 15:00

Mon 1st Jul, 13:00 to 15:00

Mon 8th Jul, 13:00 to 15:00

Mon 15th Jul, 13:00 to 15:00

### Tutor

Irma Gough

### Fee range

Free to £33.60

### How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

## **Venue**

Mount Pleasant School (Southampton)

Mount Pleasant Road

Newtown

Southampton

SO14 0WZ

## **Level of study**

Beginners

## **Course overview**

This short course, Job Skills with ESOL, helps beginners learn English and job skills. It covers basic speaking, listening, reading, and writing in English. You will learn useful words and phrases for work. The course also teaches how to write a cv, prepare for job interviews, and understand workplace rules. Through simple and practical lessons, you will gain confidence to use English at work and find a job. This course is perfect for those who are just starting to learn English and want to improve their chances of getting a job.

## **Course description**

We will also teach you how to write a cv and cover letter. You will practice answering common job interview questions. We will talk about how to behave at work, what to wear, and how to talk to your boss and colleagues. You will learn about different jobs and what skills are needed for them.

The course includes fun and simple activities that will help you feel more confident using English. You will work with other students and the teacher to practice what you

learn. This course will help you understand what to expect at work and how to do well in a job.

By the end of the course, you will have better English skills and know more about finding and keeping a job. This will make it easier for you to get a job and succeed at work.

## **What financial support is available?**

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

## **What other support is available?**

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

**Source URL:** <https://www.wea.org.uk/courses/skills-work/personal-development/24-june-personal-development-job-skills-esol>